

**PETERBOROUGH CITY  
COUNCIL'S FORWARD PLAN  
1 JULY 2010 TO 31 OCTOBER 2010**

## FORWARD PLAN OF KEY DECISIONS - 1 JULY 2010 TO 31 OCTOBER 2010

During the period from 1 July 2010 To 31 October 2010 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to [alexander.daynes@peterborough.gov.uk](mailto:alexander.daynes@peterborough.gov.uk) or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: [www.peterborough.gov.uk](http://www.peterborough.gov.uk). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

### NEW ITEMS THIS MONTH:

**Extension of the Banking Services Contract with Barclays Bank**  
**The Future of Peterborough Community Services (the provider arm of the Primary Care Trust)**  
**Legal Services for the Medium Term Financial Strategy**  
Carbon Reduction Commitment (CRC) Energy Efficiency Scheme

## JULY

| KEY DECISION REQUIRED  | DATE OF DECISION | DECISION MAKER  | RELEVANT SCRUTINY COMMITTEE  | CONSULTATION  | CONTACT DETAILS / REPORT AUTHORS   | REPORTS   |
|--|------------------|---|--|---|--|---|
| <p><b>Supporting People Programme: Independent Living Support Service</b><br/>To approve a contract between Peterborough City Council and NHS Peterborough to jointly commission existing housing related support services where social care is also provided or the services meet local or national priorities and strategy through the NHS Peterborough commissioned Independent Living Support Service, for an initial term of 3 years from 1 April 2010 with the discretion to extend this on an annual basis to a maximum of 5 years.</p> | <p>July 2010</p> | <p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p> | <p>Strong and Supportive Communities and Scrutiny Commission for Health Issues</p> | <p>Internal Departments and Relevant Stakeholders as appropriate.</p> | <p>Belinda Child<br/>Housing Strategic Manager<br/><br/><a href="mailto:belinda.child@peterborough.gov.uk">belinda.child@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance Team one week before the decision is made.</p> |

|  |           |  |  |  |   |  |
|--|-----------|--|--|--|---|--|
| <p><b>Hampton Children's Centre</b><br/>The development of a children's centre facility in the grounds of Hampton Hargate Primary School. The facility will comprise rooms for a larger pre-school as well as multi function rooms to develop a range of services predominantly for children under 5 and their families.</p> | July 2010 | <b>Cabinet Member for Children's Services</b>                  | Creating Opportunities and Tackling Inequalities | A range of people and organisations have been consulted through the process. Ongoing consultation will take place in working with parents to ensure the service delivered from the facility meet local needs | Pam Setterfield<br>Assistant Head of Children & Families Services (0-13)<br>Tel: 01733 863897<br><a href="mailto:pam.setterfield@peterborough.gov.uk">pam.setterfield@peterborough.gov.uk</a> | Public report will be available from the Governance Team one week before the decision is made. |
| <p><b>Peterborough Bridges Refurbishment Programme 2010/11</b><br/>Nomination of contractor through the HA Midlands Works Framework Contract 4</p>   | July 2010 | <b>Cabinet Member for Housing, Neighbourhoods and Planning</b> | Environment Capital                              | Relevant stakeholders and ward councillors as appropriate.   | Richard Cranwell<br>Bridges and Drainage Team Manager<br><a href="mailto:richard.cranwell@peterborough.gov.uk">richard.cranwell@peterborough.gov.uk</a>                                       | Public report will be available from the Governance Team one week before the decision is made. |

|  |           |   |  |  |  |  |
|--|-----------|---|--|--|--|--|
| <p><b>Transport and Engineering Professional Services Contract</b><br/>As a result of negotiations with the current supplier to deliver further savings for the Council over the remainder of the current contract there is a need to put in a place a contract variation that requires a Cabinet Member decision.</p> | July 2010 | <p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p> | Environment Capital                              | Internal Departments and Relevant Stakeholders as appropriate.   | <p>Barry Kirk, Transportation and Development Group Manager<br/>Tel: 01733 317450<br/><a href="mailto:Barry.kirk@peterborough.gov.uk">Barry.kirk@peterborough.gov.uk</a></p> | Public report will be available from the Governance Team one week before the decision is made. |
| <p><b>Extension to Hampton Hargate School</b><br/>Authority to award a contract for the construction of an extension to Hampton Hargate Primary School</p>   | July 2010 | <p><b>Cabinet Member for Education, Skills and University</b></p>     | Creating Opportunities and Tackling Inequalities | Consultation will take place with relevant stakeholders, internal departments and ward councillors as appropriate. | <p>Isabel Clark<br/>Planning &amp; Development Manager<br/>Tel: 01733 863914<br/><a href="mailto:isabel.clark@peterborough.gov.uk">isabel.clark@peterborough.gov.uk</a></p>  | Public report will be available from the Governance Team one week before the decision is made  |

|   |           |  |  |   |  |  |
|---|-----------|--|--|---|--|--|
| <p><b>Joint Service Centre at Hampton</b><br/>To commence the procurement process for a design and build contract for the provision of new leisure and library facilities at Hampton as part of the joint service centre in partnership with NHS Peterborough</p> | July 2010 | <p><b>Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning</b></p> | Strong and Supportive Communities                | Consultation will take place with the Cabinet Member of Community Services, ward councillors, affected divisions within PCC and potential user groups in Hampton. | <p>Fiona O'Mahony<br/>Hampton Joint Service Centre Project Director<br/>Tel: 01733 863856<br/><a href="mailto:fiona.o'mahony@peterborough.gov.uk">fiona.o'mahony@peterborough.gov.uk</a></p> | Public report will be available from the Governance Team one week before the decision is made  |
| <p><b>Passenger Transport Framework Tender</b><br/>Requirements for special educational needs and mainstream school contract.</p>   | July 2010 | <p><b>Cabinet Member for Education, Skills and University</b></p>                                  | Creating Opportunities and Tackling Inequalities | Internal stakeholders.  | <p>Cathy Summers<br/>Team Manager - Passenger Transport Contracts and Planning<br/><br/><a href="mailto:cathy.summers@peterborough.gov.uk">cathy.summers@peterborough.gov.uk</a></p>         | Public report will be available from the Governance Team one week before the decision is made. |
| <p><b>Floating Support Contract: Cross Keys Homes Extension of Contract</b><br/>Extension of contract to provide a generic floating support service for clients with housing support needs.</p>   | July 2010 | <p><b>Cabinet Member for Housing, Neighbourhoods and Planning</b></p>                              | Strong and Supportive Communities                | Internal Departments and Relevant Stakeholders as appropriate.  | <p>Belinda Child<br/>Housing Strategic Manager<br/><br/><a href="mailto:belinda.child@peterborough.gov.uk">belinda.child@peterborough.gov.uk</a></p>   | Public report will be available from the Governance Team one week before the decision is made. |

|  |           |   |                                   |  |   |  |
|--|-----------|---|-----------------------------------|--|---|--|
| <p><b>Extension of the Banking Services Contract with Barclays Bank</b><br/>Peterborough City Council's contract with Barclays Bank who provide our banking services is due to expire on the 30<sup>th</sup> September 2010 and the contract needs to be extended for a further 2 years.</p>   | July 2010 | <b>Cabinet Member for Resources</b>           | Strong and Supportive Communities | Internal Departments and Relevant Stakeholders as appropriate. | Sian Warren<br>Capital Accounting Manager<br>Tel: 863924<br><a href="mailto:sian.warren@peterborough.gov.uk">sian.warren@peterborough.gov.uk</a>  | Public Report will be available from the governance Team one week before the decision is taken |
| <p><b>Legal Services for the Medium Term Financial Strategy</b><br/>To appoint a legal services partner for the provision of legal advice in relation to the MTFS who have experience of implementing joint ventures, designing financial models for major construction and development projects and providing legal agreements and design work.</p> | July 2010 | <b>Cabinet Member for Resources</b>           | Strong and Supportive Communities | Internal Departments and Relevant Stakeholders as appropriate. | Andrew Cox<br>Senior Category Manager<br><a href="mailto:andy.cox@peterborough.gov.uk">andy.cox@peterborough.gov.uk</a>                           | Public Report will be available from the Governance Team one week before the decision is taken |
| <p><b>CRC Energy Efficiency Scheme</b><br/>Obligatory emissions trading scheme, PCC is required to register before September 2010 for full participation in the scheme because it met the qualification criteria.</p>  | July 2010 | <b>Cabinet Member for Environment Capital</b> | Environment Capital               | Internal   | Charlotte Palmer<br>Climate Change Team Manager<br><a href="mailto:Charlotte.palmer@peterborough.gov.uk">Charlotte.palmer@peterborough.gov.uk</a> | Public Report will be available from the Governance Team one week before the decision is taken |

## AUGUST

| KEY DECISION REQUIRED   | DATE OF DECISION | DECISION MAKER   | RELEVANT SCRUTINY COMMITTEE                      | CONSULTATION   | CONTACT DETAILS / REPORT AUTHORS   | REPORTS  |
|---|------------------|--|--|--|--|--|
| <p><b>Award of Contract - Heltwate School</b><br/>To award the contract for refurbishment of the school</p>   | August 2010      | <b>Cabinet Member for Education, Skills and University</b> | Creating Opportunities and Tackling Inequalities | Internal departments as appropriate                            | Alison Chambers<br>Asset Development Officer<br><br><a href="mailto:alison.chambers@peterborough.gov.uk">alison.chambers@peterborough.gov.uk</a>   | Public report will be available from the Governance Team one week before the decision is made. |
| <p><b>Ormiston Bushfield Academy</b><br/>To award a contract to design &amp; build the new Ormiston Bushfield Academy school buildings from the Partnerships for Schools National Framework of Contractors.</p> | August 2010      | <b>Chief Executive</b>                                     | Creating Opportunities and tackling Inequalities | Internal Departments and Relevant Stakeholders as appropriate. | Brian Howard<br>PFI Project Manager<br>Tel: 01733 863976<br><a href="mailto:brian.howard@peterborough.gov.uk">brian.howard@peterborough.gov.uk</a> | Public report will be available from the Governance Team one week before the decision is made. |



## SEPTEMBER

| KEY DECISION REQUIRED   | DATE OF DECISION      | DECISION MAKER                             | RELEVANT SCRUTINY COMMITTEE                  | CONSULTATION                                | CONTACT DETAILS / REPORT AUTHORS   | REPORTS  |
|---|-----------------------|--|--|---|--|--|
| <p><b>Section 75 Pooled funding arrangements for substance misuse services</b><br/>           Variation to the existing partnership agreement under the National Health Act 2006 to pool funding from NHS Peterborough and PCC to commission drugs services. The variation takes into account the slight changes to governance and structure of the former Drug and Alcohol Action Team, now part of the Safer Peterborough Partnership, and additional funding made available to NHS Peterborough for integrated drug treatment within HMP Peterborough.</p> | <p>September 2010</p> | <p><b>Cabinet Member for Resources</b></p> | <p>Scrutiny Commission for Health Issues</p> | <p>Internal stakeholders as appropriate</p> | <p>Karen Kibblewhite<br/>           Community Safety And Substance Misuse Manager<br/>           Tel: 01733 864122<br/> <a href="mailto:karen.kibblewhite@peterborough.gov.uk">karen.kibblewhite@peterborough.gov.uk</a></p> | <p>Public report will be available from the Governance team one week before the decision is made</p> |

|   |                |                |                                       |  |   |  |
|---|----------------|----------------|---------------------------------------|--|---|--|
| <p><b>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust)</b><br/>For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p> | September 2010 | <b>Cabinet</b> | Scrutiny Commission for Health Issues | Internal Departments and Relevant Stakeholders as appropriate. | Denise Radley<br>Director of Adult Social Services & Performance<br>Tel: 01733 758444<br><a href="mailto:denise.radley@peterborough.gov.uk">denise.radley@peterborough.gov.uk</a> | Public report will be available from the Governance Team one week before the decision is made. |
|---|----------------|----------------|---------------------------------------|--|---|--|

## OCTOBER

| KEY DECISION REQUIRED   | DATE OF DECISION | DECISION MAKER | RELEVANT SCRUTINY COMMITTEE | CONSULTATION | CONTACT DETAILS / REPORT AUTHORS | REPORTS |
|---|------------------|----------------|-----------------------------|--------------|----------------------------------|---------|
| <b>THERE ARE CURRENTLY NO DECISION SCHEDULED FOR OCTOBER.</b> |                  |                |                             |              |                                  |         |

**CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG**

Communications  
Strategic Growth and Development Services  
Legal and Democratic Services  
Policy and Research  
Economic and Community Regeneration  
Housing Strategy  
Drug Intervention Programme and Drug and Alcohol Team  
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

**COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG**

Property Services  
Building & Maintenance  
Streetscene and Facilities  
Finance and Support Services

**STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG**

Finance  
Internal Audit  
Information Communications Technology (ICT)  
Business Transformation  
Performance and Programme Management  
Strategic Property  
Human Resources (HR Support)  
Customer Services

**CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB**

Families and Communities  
Commissioning and Performance  
Learning

**OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB**

Planning Services (Planning Delivery, Building Control )

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment)

**City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)**

**Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)**

Operations Business Support (Finance, Economic Participation, Business Support)